

Policy Name: Lodging

Policy Number: BGWIOA-N17-S7

Effective Date: June 28, 2017

Applies To: Adults, Dislocated Workers, Older Youth

1. **Purpose:** This purpose of this policy is to provide guidance to workforce staff and subcontractors on eligibility of participants in need of lodging for out-of-area training. WIOA participants are eligible for lodging funds if the training is located outside the Bluegrass Area and comparable training is not located inside the Bluegrass Area.
2. **Background:** This policy was established based on previous program methods.
Reference: BGWIOA-R17-T5 – ITA Policy
Reference: BGWIOA-N17-S6 – Need Related Payment
3. **Definitions:** Refer to WIOA guidelines for definition of Adult, Dislocated Worker and Older Youth.
4. **Policy:**
 - A. Eligible participants must receive prior approval to receive lodging benefit.
 - B. A participant is only eligible for lodging assistance when deemed necessary to obtain training.
 - C. An eligible participant is allowed up to \$75.00 per day for lodging if funds are not being utilized through relocation assistance or out-of-area job search.
 - D. Total payments for tuition, books, and any supportive services cannot exceed total cost of training.
5. **Inquiries:** Questions should be addressed to the Workforce Services Manager and/or the Director of Workforce Services.